

INDRAPRASTHA INSTITUTE OF INFORMATION TECHNOLOGY DELHI

Request for Proposal for Juice & Fruit Corner

IIIT Delhi invites proposals for Juice and Fruit Corner at Institute Campus at Okhla, New Delhi from reputed agencies having shop of similar nature within 10 kms from the Institute.

The interested agencies may submit their proposal along with the following documents:

1. Proof of having the shop of similar nature within 10kms from the Institute.
2. List of items proposed for sale with rates.
3. List of Fruits proposed to sale

Award of work:

The work will awarded to the agency on the recommendation of the committee based on the above documents/ policies/ rates.

The institute also has reserved the right to reject any or all proposals without assigning any reason thereof.

Duration of Contract:

The duration of the contract will be one year. However, the same can be renewed up to three years based on the recommendation the committee. For the extended period of contract, the rent will be fixed on mutual consent basis. However, during the first year, this will be rent free.

Security Deposit:

The agency will be required to deposit the interest free security of **Rs. 5,000/- (Five Thousand only)**, which will be refunded after completion of contract after adjustment of pending dues of the Institute, if any. *However, the security will be forfeited if the agency wishes to terminate the work before completion of initial one year as there is no rent during the first year.*

Timings:

The timings will be 10:00 am to 8:00 pm.

Institute Responsibility:

1. Rent free space during the first year. After this, the rent will be finalized on mutual consent basis.
2. Paid Electricity Connection.
3. Paid Water Connection.
4. Agency will be allowed to sale the items as per the list to be finalized at the time of award of work. However, for fruits the rates will not more than the prevailing market rates.

Agency's Responsibility:

1. To pay the electricity and water charges as applicable against the bills.
2. To charge the rates for fruits as per the prevailing market rates.
3. To keep the nearby premises neat and clean.
4. Providing hygiene and good quality items.
5. Direct collection of payment from customers.
6. To dispose of the waste properly.
7. The dustbins should be keep clean every time.
8. Timings should be strictly followed.

Financials:

1) Rates for Juices/ shakes:

Item	Size	Rate in Rs.
Mausmi Juice	300 ml	
Mausmi Juice	400 ml	
Vegetable Juice	300 ml	
Vegetable Juice	400 ml	
Banana/ Mango Shake	300 ml	
Banana/ Mango Shake	400 ml	
Mix Juice	300 ml	
Mix Juice	400 ml	
Fruit Chat	100 gms	
Fruit Chat	250 gms	

How to submit:

The interested agencies may submit their proposal along with the above mentioned documents by subscribing "Proposal for Juice & Fruit Corner" so as to reach the Registrar, IIIT- Delhi, Okhla Phase –III, New Delhi latest by **August 24, 2013**.