

TENDER NO: 01/2013

PROJECT

Construction of

Indraprastha Institute of Information Technology (IIIT-Delhi) Campus, Okhla, New Delhi

TENDER DOCUMENT FOR INTERIOR FITTMENT FOR DIRECTOR FLOOR

Issued By:

GM (Projects)

On behalf of

Director

Indraprastha Institute of Information Technology

Okhla Phase III, New Delhi-

Issued to:-

M/s

Architects, Engineers & Project Managers:

Studio for Habitat Futures Architects & Engineers Pvt. Ltd.

Plot no 37, First Floor, Sector -14

Kashuambi, Ghaziabad

Tel: +91 120 4732200

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Indraprastha Institute of Information Technology, New Delhi (IIIT-Delhi)

DATED: 03-01-2013

TENDER NOTICE

1. Last Date & Time of issue of tender documents 14/01/2013 ...upto 5.00 p.m.
2. Last Date & Time of receipt of tender & samples 15/01/2013 ...upto 3.00 p.m.

GM (Projects), IIIT-Delhi, Okhla Phase III, New Delhi on behalf of Director, IIIT-Delhi invites sealed item rate tenders from reputed interior contractors for interior fitment of Director floor

Name of work: **Construction of Indraprastha Institute of Information Technology Campus, Okhla, New Delhi- Interior Fitment of Director floor**

Estimated cost of work put to tender : **Rs. 12 Lakhs**

Time of completion : **30 Days**

Tender documents will be issued to specialized Manufacturers from the office of Project cum Estate Office, IIIT-Delhi, Okhla Phase III, New Delhi from 7/01/2013 to 14/01/2013 between 10.00 a.m. to 5.00 p.m. on all working days except Sunday/Holidays in form of CD'. The tender cost of RS. 1000/- can be submitted along with tender submission.

Earnest Money Deposit: **Rs. 24,000 (Rupees Twenty four thousand only)** is to be submitted with tender document as earnest money.

The above payment shall be made in the form of deposit by pay order / demand draft of a scheduled bank issued in favour of **Indraprastha Institute of Information Technology, Delhi** payable at New Delhi. The EMD given by all the tenderers except for the successful tenderer shall be refunded within a fortnight from date of acceptance and award of contract. This deposit shall not attract any interest whatsoever.

- 1) Tenders in form of hard copies duly signed on each page from pre-qualified contractors only will be considered.
- 2) The tenders shall be placed in sealed envelopes with a name of work and due date of opening written on the envelope and addressed to the GM(P) (IIIT-Delhi). Complete tender documents shall be submitted by the tenderers (pre-qualified Manufacturers) in **three envelopes. 1st envelope** shall contain the Power of Attorney / Board Resolution of the authorized signatory of the tenderer and earnest money in the shape as per condition above and experience certificates of having carried out supply orders of –

- i) Three similar orders of interior fitment with order value of Rs. 7.5 lacs each or
- ii) Two similar orders of interior fitment with order value of Rs. 9 lacs each or
- iii) One similar order of interior fitment with order value of Rs 11.0 lacs

And having average annual turnover over the past three years ending 31/3/2012 should not be less than Rs. 30.0 lacs .

The 2nd **envelope** shall contain the Tender Notice, Conditions of Tender, Proforma of Schedules, Special Conditions, Additional Conditions, List of sample furniture submitted with detailed specifications , etc., all duly signed by the duly authorized signatory of the tenderers.

- 3) The 3rd envelop shall contain the financial bids including priced schedule of quantities for all items . The quantities mentioned are only indicative and may change at the time of placing of orders as per final requirements. No variation in rates whatsoever shall be permitted on any account . The rates shall be FOR site and location as directed including all labour , placing ,handling transportation, insurance , taxes ,octroi ,duties etc as payable
- 4) **The vendors shall submit sample furniture along with bid document. Team from IIITD shall visit the factory of the bidder. The bid will be analyzed based as per detail below:**

- 30 Marks for Documents submitted / Previous completed projects in form of Company profile.
- 30 Marks for Factory visit
- 40 Marks for Sample submitted

All those tenderers scoring 75 and above in the above marking shall be eligible for opening of Financial Bid.

Tender shall be awarded to L1 from comparison of financial bid.

- 5) **IIITD reserves the right to accept /reject any bid in part or whole and or place supply orders accordingly, without assigning any reason thereof.**
- 6) **All these envelopes are to be put in a single envelope** duly super-scribed with the name of the work, and addressed to GM(P)IIIT-Delhi) and with their address. In case the tenderer fails to deposit the earnest money in prescribed form, and submit sample furniture, financial bids shall not be opened.

Tenderers shall seal the tender, affix their initials and put stamp on each and every page of tender document and drawings before submission. All bids and supporting documentation shall be submitted in English and should be clear, free from jargons and unambiguous words or phrases requiring interpretation.

The tender of the contractor, who does not submit sample of furniture or

submits incomplete tender document or
submits more than one tender for one work,
shall not be considered at all and be summarily rejected.

Tenders and samples will be sent to the office of the **GM(P) IIIT SITE OFFICE-GB Pant Polytechnic Campus, Okhla Phase III, New Delhi up** to 3.00 P.M. on 14/01/2013. The price bid shall be opened in the presence of vendors or his authorized representative in the office of GM(P) for which date and time shall be intimated later.

Financial bids in respect of contractors who do not fulfill above criterion shall not be opened. No Xerox / certified copies of tenders shall be accepted, if submitted these tenders shall be rejected.

The information contained in this Tender Notice provided to the tenderers on behalf of IIIT-Delhi is being provided to all interested tenderers on the terms and conditions set out in this Tender Notice and other related documents.

This Tender Notice is not an agreement and is not an offer or invitation to any other party. The purpose of this Tender Notice is to provide tenderers with information to assist/help the formulation of their proposal submission. This Tender Notice does not purport to contain all / every information that tenderers may require. This Tender Notice may not be appropriate for all persons, and it is not possible for IIIT-Delhi to consider the investment objectives, financial situation and particular goals / needs of each tenderer. Each tenderer should conduct its own investigation and analysis, and should check the accuracy, reliability and completeness of the information in this Tender Notice and obtain independent advice from appropriate sources, as necessary. IIIT-Delhi and / or their advisors make no representation or warranty and shall incur no liability, financial or otherwise, under any law, statute, rules or regulations as to the accuracy, reliability or completeness of the Tender Notice and other documents provided by IIIT-Delhi.

IIIT-Delhi may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information / content in this Tender Notice and / or any related document(s).

GM(P) (IIIT-Delhi)

CONDITIONS OF TENDER

1. The time allowed for carrying out the work will be **30 days** from the date of start as defined in schedule "F" or from date of handing over the site whichever is later in accordance with phasing if any indicated in the tender documents.
2. The site for the work is available.
3. The successful tenderer / contractor apart from his liability or obligations under the contract, shall be responsible for the acts, defaults and neglects of any sub-contractor, his agents or workmen as fully as if they were the acts, defaults or neglects of the contractor, his agents or workmen.
4. The Contractor whose tender is accepted will be required to deposit / furnish an amount as Performance Guarantee equal to 5% (Five Percent) of the tendered amount of the work in the form of an irrevocable bank guarantee bond of any scheduled bank or State Bank of India in accordance with the form prescribed or in the form of fixed deposit receipt within 8 days of the issue of letter of acceptance issued by IIIT-Delhi. The performance guarantee shall have the validity up to twelve month after the stipulated date of completion, as mentioned in the Agreement and / or actual date of completion as recorded by competent authority whichever is later.
5. Tenderers are advised to inspect and examine the site and its surrounding and satisfy themselves before submitting their tenders as to the nature of site ,access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The tenderer shall be responsible for arranging and maintaining at own cost all materials, tools and plants, water, electricity, access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contact documents. Submission of a tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specification of the work to be done, and of conditions and other factors having a bearing on the execution of the work.
6. The Accepting Authority, Director (IIIT-Delhi), does not bind himself to accept the lowest or any other tender and reserves to itself the authority to reject any or all of the tenders received without the assignment of any reason. All tenders in which any of the prescribed conditions is not fulfilled or for any variance of conditions including that of conditional rebate is put forth by the tenderer shall be summarily rejected.
7. Canvassing, whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.

8. The Accepting Authority, Director (IIIT-Delhi), reserves to himself the right of accepting the whole or any part of the tender without assigning any reasons thereof and the tenderer shall be bound to perform the same at the rates quoted.
9. Tender for the work shall remain open for acceptance for a period of 120 days from the date of opening of the tenders. If any tenderer withdraws his tender before the said period or issue of letter of acceptance, whichever is earlier or makes any modification in the terms and condition of the tender which are not acceptable to the IIIT-Delhi, then IIIT-Delhi shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money absolutely as aforesaid besides black listing of the tenderer. Further the tenderer shall not be allowed to participate in re-tendering process of work and for any other tender of IIIT-Delhi forever.
10. The notice inviting tender shall form a part of the contract document. The successful tenderer/ contractor on acceptance of his tender by the accepting authority shall within fifteen days from stipulated date of start of work sign the contract consisting of:
 - a) The notice inviting tender, all the documents including additional conditions, special conditions, specifications and drawings, if any, forming the tender as issued at the time of invitation of tender and acceptance thereof together with any correspondence leading thereto.
 - b) Standard CPWD Form 8 as amended up to the date of opening of tender.
11. Agreement shall be drawn with the successful tenderer on prescribed Form No. CPWD 8, which is available as a Govt. of India Publication and prescribed proforma. Tenderer shall quote his rates as per various terms and conditions of the said Form and given in this document which will form part of the contract agreement to be executed.
12. Contract is liable to be terminated by the IIIT-Delhi without payment of any compensation, if subsequent to the acceptance of tender, the contractor is blacklisted by IIIT-Delhi and / or any other department (State or Central), Govt. or their Undertakings, or enters into any arrangement / partnership with or employs any such blacklisted contractor.
13. Cost of Bidding
 - 13.1 The tenderer shall bear all costs associated with the preparation and submission of his tender, and the IIIT-Delhi will in no case be responsible and liable for those costs.
14. Clarification of Bidding Documents
 - 14.1 A tenderer, requiring any clarification of the tender documents may notify the GM(P) IIIT-Delhi in writing / mail at the address. The queries should reach before 11/01/2012.

E-mail: sanjay@iiitd.ac.in and rakesh@sanjayprakash.co.in with copy to both the mails

15. Currencies of Bid and Payment

15.1 The unit rates and the prices shall be quoted by the Tenderer entirely in Indian Rupees To be entered in words also. All payments will be made in Indian Currency (Indian Rupees.) only.

16. PROTECTION OF ENVIRONMENT AND OTHER LAWS:

The contractor shall take all reasonable steps to protect the environment on and off the Site and to avoid damage or nuisance to persons or to property of the public or others resulting from pollution, noise or other causes arising as a consequence of his methods of operation.

During continuance of the contract, the contractor and his sub-contractors shall abide at all times by all existing enactments on environmental protection and other central / state / local Acts / Laws / rules made there under, regulations, notifications and bye-laws of central / state / local authorities or any other law, bye-laws, regulations that may be passed or notification or any other order(s) / directive(s) having the force of law that may be issued in this respect in future by the Central / State / Local government(s) / judicial bodies / authority(ies).

17. Indemnity

The Tenderer shall indemnify and hold IIIIT-Delhi harmless from:

- (a) any losses on account of injury to or death of persons (including the employees of the Tenderer and / or IIIIT-Delhi and/or Third Party) damage to or loss of property (including the property of the Tenderer and / or IIIIT-Delhi and/or Third Party) arising directly or indirectly out of the acts or omissions of the Tenderer, its subsidiaries, affiliates, subcontractors and suppliers or any of their respective officers, directors, employees, servants or agents in the performance of Tenderer's obligations, including any expenses and attorney's fees incurred by IIIIT-Delhi for legal action to enforce the indemnification obligations of the Tenderer, except injury to or death of persons or damage to or loss of property caused solely by the proven negligence or wilful misconduct of IIIITD provided that tenderer shall be responsible for any claim arising in respect of or in consequence of any accident or injury to any of Tenderer's employees;
- (b) any losses arising by reason of claims by Statutory Authority or others for any actual or asserted failure by any of Tenderer, its subsidiaries, affiliates, subcontractors and suppliers of any of their respective officers, directors, employees, servants or agents to comply with any Applicable Law or with any rules and regulations, including failure by any of Tenderer, its subsidiaries, affiliates, subcontractors and suppliers or

any of their respective officers, directors, employees, servants or agents to pay taxes, duties or fees properly applicable to it or them; and

- (c) any losses arising by reason of claims by any subcontractor, supplier or other person claiming by, through, under or against Tenderer for the actual or asserted failure by Tenderer to make payment for any labour, services, equipment, materials, tools, supplies or taxes out of funds provided to Tenderer by or on behalf of IIT-Delhi for such payment.

For and on behalf of the

DIRECTOR

Indraprastha Institute of Information Technology

New Delh

CPWD-8

INDRAPRASTHA INSTITUTE OF INFORMATION TECHNOLOGY

STATE: Delhi

Item Rate Tender & Contract for Works of: -

Construction of Indraprastha Institute of Information Technology Campus, Okhla, New Delhi. INTERIOR FITTMENT OF DIRECTOR RESIDENCE be submitted by 1500 hours on 14/01/12

- (i) To be opened in presence of tenderers in the office of **GM(P), IIIT Campus ,Okhla Phase III, New Delhi for which date & time shall be intimated to selected vendors later.**

Issued to: M/s-----

(Contractor)

Signature of officer issuing the documents -----

Designation-----

Date of issue:-----2013

TENDER

I / We have read, examined and understood the Tender Notice, Conditions of Tender, Proforma of Schedules, Special Conditions, Additional Conditions, Specifications, Drawings & Designs, General Conditions of Contract, Schedule of Rate & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I / We hereby tender for the execution of the work specified for IIIT-Delhi within the time specified in Schedule 'F', viz., schedule of quantities and in accordance in all respects with the specifications, designs, drawings and instructions in writing referred to in Clause 11 of the General Conditions of contract for Central PWD Works 2008 and with such materials as are provided for, by, and in respects in accordance with, such conditions so far as applicable.

We agree to keep the tender open for one hundred twenty (120) days from the due date of its opening and not to make any modifications in its terms and condition.

A sum of Rs..... (Rupees) is hereby forwarded in form of demand draft of a scheduled bank as earnest money. If I / we, fail to furnish the prescribed performance guarantee within prescribed period, I / we agree that the said Director, IIIT-Delhi, or his successors in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I / we fail to commence work as specified, I / we agree that Director, IIIT-Delhi, and / or his successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said earnest money and the performance guarantee absolutely, otherwise the said earnest money shall be retained by him towards security deposit to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to therein and to carry out such deviations as may be ordered, up to maximum of the percentage mentioned in Schedule ' F' and those in excess of that limit at the rates to be determined in accordance with the provision contained in relevant clauses of the tender form. Further, I / We agree that in case of forfeiture of earnest money or both Earnest Money & Performance Guarantee as aforesaid, I / We shall be debarred for participation in the re-tendering process of the work.

I / We hereby declare that I / we shall treat the tender documents drawings and other records connected with the work as secret / confidential documents and shall not communicate information / derived there from to any person other than a person to whom I / we am / are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

Dated:

Witness:

Signatures of Contractor

Address:

Postal Address:

Occupation:

ACCEPTANCE

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of DIRECTOR, IIIT-Delhi for a sum of

Rs. ----- (Rupees -----
-----)

The letters and / or documents referred to below shall inter-alia form part of this contract:-

- NIT / CPWD Form 8
- Other clarifications / corrections / documents provided
- Additional conditions
- Drawings
- General conditions of contract for CPWD Works-2008 with up to date correction slip issued by o/o DG CPWD as on date of receipt of tender.
- Decisions /Clarifications in Pre-bid conference.
- Letters written / exchanged by / with contractor (whose tender is accepted) before award of work including negotiation confirmation letter.
- Clarifications sought / provided by the contractor.
- Performance Guarantee/ Earnest money / Security deposit.
- Detailed agreement to be executed including inter-alia all of the above.

(Engineer-in-Charge)

For & On behalf of

DIRECTOR

IIIT, Delhi

Signature

Dated.....

Designation.....

PROFORMA OF SCHEDULES

SCHEDULE 'A'

Schedule of quantities (Enclosed) : Enclosed

SCHEDULE 'B'

Schedule of materials to be issued to the contractor : NIL

SCHEDULE 'C'

Tools and plants to be hired to the contractor : NIL

SCHEDULE 'D'

Extra schedule for specific requirements/documents for the work, if any : NIL

SCHEDULE 'E'

Schedule of component of cement, steel, other materials, labour etc. : NIL

for price escalation.

CLAUSE 10 CC

Component of Cement - expressed as percent of total value of work : N / A

Component of Steel-expressed as percent of total value of work :N / A

Component of civil (except cement & steel) / electrical construction materials-expressed as percent of total value of work : N / A

Component of labour-expressed as percentage of total value of work : N / A

Component of P.O.L. - expressed as percentage of total value of work : N / A

SCHEDULE 'F'

Reference to General Conditions of contract for Central P.W.D. Works 2008 with

1. Correction slips/ amendments / changes in clauses in the General Condition of the contract for CPWD Works 2008 issued by DG (W) CPWD up to the date of receipt of tender.

1. Additional Conditions.
2. Special Conditions.
3. Guarantee Bonds.

4. List of makes

(A) Name of work: **Construction of Indraprastha Institute of Information Technology Campus, Okhla, New Delhi, Interior fitment of Director Residence**

- Estimated cost of work : Rs. 12 Lac (Rupees Twelve lac only)
- (i) Earnest money : Rs. 0.24 Lacs (Rupees Twenty four thousand only)
- (ii) Performance Guarantee : 5% of the Tendered value. -The Contractor shall be required to deposit / furnish an amount equal to 5% of the tendered value of the work as Performance Guarantee in the form of an irrevocable Bank Guarantee bond of any Scheduled Bank or SBI in accordance with the form prescribed, fixed deposit receipt of Scheduled Bank in the prescribed form with in period specified in schedule 'F' .
- (iii) Security Deposit : 5% of the Tendered value -5% of the gross amount of the running bill shall be deducted from each running bill of the contractor till such time, that the total money so deducted along with the money already previously deposited as earnest money with IIITD, amounts to 5% of the total tender value of the work. Bank Guarantee is not to be accepted as security deposit.
- (iv) Defect Liability period : 12 months after date of record of completion certificate by the PMC (Project Management Consultants) / Architects and accepted by the Competent Authority.
- (vi) Liquidated damages : @1.5% per month of the delay to be computed on day basis limited to

maximum of 10% of the tendered value of the work for reasons attributable to the contractor

General Rules & Direction:

- (i) Officer inviting tender : GM Project IIIT-Delhi, Okhla Phase III, New Delhi

Definitions:

- (i) Engineer-in-Charge : GM (Projects), IIIT-Delhi
(ii) Accepting Authority : Director, IIIT-Delhi
(iii) Percentage on cost of materials and labour to cover all overheads and profits : 15%
(iv) Standard Schedule of Rates :
(vi) Department : IIIT-Delhi
(vii) Standard CPWD Contract Form : CPWD Form 8 - 2008 with correction slips issued as on date of receipt of tender.

Clause 1

- (i) Time allowed for submission of Performance Guarantee From the date of issue of letter of acceptance : 8 days
(ii) Maximum allowable extension beyond the period (Provided in (I) above) : 7 days

Clause 2

Authority for fixing compensation under clause 2 : Director, IIIT-Delhi

Clause 2A

Whether clause 2A shall applicable : Yes

Clause 5

Number of days from the date of issue of letter of acceptance for reckoning date of start : 15 days
Time allowed for execution of work : 1 month

Clause 6, 6A

Clause applicable - (6 or 6A) : Clause 6A

Clause 7

Gross work to be done together with net payment / adjustment of advances for material collected, if any since the last such payment for being eligible to interim payment : Rs 6.0 lakhs. Bill after preliminary scrutiny recommendation by PMC shall be released upto 75% within seven days of receipt of running bill by Engineer-in-Charge and balance shall be released with in 2 weeks of receipt of running bill. TDS etc at applicable rates shall be recovered.

Clause 10A

List of testing equipment to be provided by the contractor at site lab : As per CPWD Works Manual

Clause 10 B (i), 10 B (ii) & 10 B (iii)

Whether Clauses 10B (i) shall be applicable : Yes,

Whether Clauses 10B (ii) shall be applicable : Yes, Interest will be charged on mobilization advance against bank guarantee of 110% value of advance bearing simple interest @10% per annum from the date of payment to the date of recovery on the outstanding amount of the advance.

Whether Clauses 10B (iii) shall be applicable : No

Whether Clauses 10B (iv) shall be applicable : Yes

Whether Clauses 10C shall be applicable : Yes, after 18 months from Date of acceptance of tender²

Clause 10CA

Escalation : Not applicable.

Clause 10CC

Escalation : Not applicable.

Authority to decide

(i) Extension of time : Director IIIT, Delhi

(ii) Re Scheduling of milestone : Director IIIT, Delhi

Clause 11

Specification to be followed for execution : CPWD Specification for INTERIOR works

of work with correction slips issued up to the date of receipt of tender and technical specification as attached.

Clause 12, 12.2, 12.3

Deviation limit beyond which clauses 12.2 : Not applicable
& 12.3 shall apply for building work

Clause 16

Competent Authority for deciding reduced : Director, IIIT -Delhi
rates

Clause 17

Contractor liable for Damages, defects : Yes, Applicable
during maintenance period

Clause 18

List of mandatory machinery, tools & plants : As per CPWD Norms
to be deployed by the contractor at site

Clause 36(i)

Requirement of Technical Representative(s) : As per CPWD Norms

General Conditions

1. In the event of the tender being submitted by a firm, it must be signed by a person duly authorized through a power of attorney issued by all the partners and a certified copy of the power of attorney should be enclosed with the forwarding letter or separately by each member thereof, or in the event of the absence of any partner, it must be signed on his behalf by a person holding a power of attorney authorizing him to do so and such power of attorney shall be produced with the tender and it must disclose that the firm is registered under the Indian Partnership Act, 1932, together with registration particulars. Any / every power of attorney document shall be duly registered or notarized with the notary serial number written thereon and endorsement of the notary about signature / entry of the same in the register of the notary.

In the event of the tender being submitted by a Company, it must be signed by a person duly authorized by board resolution duly passed in the meeting of the Board of Directors of the Company and a certified copy of the board resolution should be enclosed with the forwarding letter and it must disclose that the company is registered under the Companies Act, 1956 along with the CIN of the company.

Each and every signature given shall be separately witnessed. A contractor or a contractor who himself / themselves has / have tendered or who may tender for the work shall not witness the tender of another person for the same work. Failure to observe this condition would render tenders of the contractors tendering as well as witnessing the tenders liable for summary rejection.

2. The conditions for item rate tender only will be applicable as given in general conditions of contract for Central PWD Works 2008. As mentioned therein also, in the event no rate has been quoted for any items leaving space both in figure(s), word(s) and amount blank, it will be presumed that the contractor has included the cost of this / these item(s) in other item(s) and rate for such item(s) will be considered as zero and work will be required to be executed accordingly. Rates quoted as percentage below / above in the tender will be summarily rejected.
3. The quantities in the bills of quantities are only estimated quantities and are liable to change. The contract is **not a lump sum contract**; payments will be made on the quantities of work actually done and measured at the accepted rates.
4. No additions / alterations are to be made by the tenderer in the drawings, specifications, conditions or quantities and any such additions or alterations made by the tenderer will make the tender, invalid and will be summarily rejected. Conditional tenders will also be rejected.
5. The tenderer shall also bear all expenses in connection with the preparation and submission of his tender and attendance for subsequent negotiations / clarifications.
 - (i) Omission, negligence or failure on the part of the tenderer to obtain requisite

and reliable information on any matter affecting his tender, the contract and the construction, completion, maintenance, (dismantling and disposal) of the work shall not relieve the tenderer from any liability in respect of the contract.

- (ii) The tenderer whose tender is accepted shall not be entitled to make any claim for increase in the rates quoted and accepted except as per specific provision in the contract.
6. The Contractor, upon award of work, shall furnish the following details for the approval of the Engineer in charge:
- 6.1. The names of manufacturers of specialized items.
 - 6.2. The makes and types of fittings, materials, subject to the makes and type stipulated in the specifications, which he proposes to use in the work.
 - 6.3. The details of licenses granted to him and /or to professional qualified and / or licensed technical personnel on his staff who will be engaged on the work (and submit, if called for, the licenses for inspection by the Officer in charge in consultation with Engineer in charge).
 - 6.4. Only approved agencies / skilled workers shall be deployed to carry out requisite specialized items of work. The decision of Engineer in Charge in this regard shall be final and binding to all the parties concerned.
7. The tenderer must obtain for himself on his own responsibility and at his own expense all the information necessary, including risks, contingencies and other circumstances to enable him to make a proper tender and to enter into a contract with the IIIT-Delhi. He must examine the drawings, specifications, conditions and so on and must inspect the site of work, examine the nature of the ground and the subsoil (so far as is practicable) and acquaint himself with local condition, means of access to the work, storage facilities or areas for staff colony, the nature of the work, in fact all matters pertaining thereto before he submits his tender.
8. The rates quoted in the bills of quantities unless specified otherwise shall be for all heights, depths, shapes, sizes etc. for finished complete work including by working overtime / holidays / gazetted holidays. 24x7 and for all taxes, octroi, excise, VAT works in addition to service tax and para 6, page 10 of General Condition of Contract.
- 8.1. The rates shall be firm and not be subject to any variations in exchange rates, in taxes, duties etc. in railway freight and the like including labour rates etc. The rates are not subject to change/increase/escalation for a period upto 18 months from the date of acceptance.
9. The IIITD further reserves the right to delete or reduce at any time, any section of the bills of quantities without assigning any reasons whatsoever there for and no claim will be entertained in this regard in addition to para 8.3, page 11 of General Condition of

Contract.

10. The tenderer whose tender is accepted is bound to execute formal agreement with the IIT-Delhi within one week of the date of intimation of award of work in accordance with the acceptance of the tender in the approved proforma, but his liability under the contract shall commence from the date of written order to commence work whether the formal agreement is drawn or not. The Contractor shall bear all expenses in connection with the execution of the said agreement including fees for stamping and registration of documents as required.
11. It will be the sole responsibility of the contractor to procure all equipments / materials and other materials required for the work. No damaged items shall be accepted and contractor to replace such items free of cost .
12. The Security Deposit will bear no interest what so ever until the date of release.
13. (a) The contractor, upon award of work, shall submit a memorandum of procedure giving the outline of his general scheme, programme and time table, in the form of a chart. The programme shall be scrutinized and approved (with modifications as necessary), which shall become the approved programme for execution. The approved programme shall be the basis for assessment of comparative progress under the relevant conditions of contract.

(b) Over and above, the contractor has to supply monthly programme chalked out showing important milestones to be achieved and the progress actually achieved compared with, the target of the same in the programme and shortfall, if any planned for being made up in the programme for next month.
14. (a) The work in general shall conform to the CPWD Specifications with up to date correction slips issued as on date of receipt the tenders

(b) In case items not covered by the general specifications referred above, reference shall be made to the appropriate I.S. Code.

(c) Should there be any difference in the particular specifications of individual item of work and the description of item as given in the Schedule of quantity, the latter shall prevail, which will be as per the relevant drawing.

(d) In case of any work for which there is no specification in I.S. specifications or in the specifications forming part of tender documents or in case there is any variation, such work shall be carried out in all respects in accordance with the instructions to be issued by the Engineer in charge.
15. The Contractor is required to comply with all Acts of Government relating to labour, safety, environment and other Rules and Regulations made there under from time to time and to submit at the proper times all particulars and statements required to be furnished to the appropriate Authorities.

16. **Contractor to provide everything necessary:** The Contractor shall provide everything necessary for the proper execution of the Work according to the intent and meaning of the Drawings, Schedule of Quantities and Specifications taken together whether the same may or may not be particularly shown or described therein provided that the same can reasonably be inferred there from, and if the Contractor finds any discrepancy in the Drawings or between the Drawings, Schedule of Quantities and Specification he shall immediately and in writing refer the same to the Architect who shall decide which is to be followed. He shall provide for works to be executed round the clock to achieve the milestones and 24x7 and no extra shall be payable for the same.
17. **Materials and Workmanship to conform to Descriptions:** All materials and workmanship shall so far as procurable be of the respective kinds described in the Schedule of Quantities and / or Specification and in accordance with the Architect's Instructions, The Contractor shall at his own cost arrange for and / or carry out any test of any materials which the Architect may require.
18. **Removal of improper work:** The Architect / PMC / GM(P) shall, during the progress of the work, have the power to order the removal, from the site or works within such reasonable time or times as may be specified in the order, of any materials which in the opinion of the Architect are not in accordance with the Specification or the Instructions of the Architect, the substitution of proper materials, and the removal and proper re-execution of any works executed with materials or workmanship not in accordance with the drawings, specifications or instructions and the contractor shall forthwith carry out such order at his own cost. In case of default on the part of the contractor to carry out such order, IIIT-Delhi shall have the power to employ and pay other persons to carry out the same, and all expenses consumed thereon or incidental thereto as certified by the Architect shall be borne by the Contractor, or may be deducted by IIIT-Delhi from any moneys due or that may become due to the contractor.
19. The contractor shall make all necessary arrangements for distribution of water supply, electricity as required for the construction beyond one single pt of supply , at his own cost. No extra charges shall be payable for water from outside fit for construction purposes.

20. Procedure for Settlement of Disputes

20.1 Engineer's Decision

If a dispute of any kind whatsoever arises between IIIT-Delhi and the contractor in connection with, or arising out of , the contract or the execution of the works, whether during the execution of the works or after their completion and whether before or after any repudiation or other termination of the contract, including any dispute as to any opinion, instruction, determination, certificate or valuation of the engineer, the matter in dispute shall, in the first place, be referred in writing to the engineer, with a copy to all parties. Such reference shall be made within one (1) month of arising of any such dispute and state that it is made pursuant to this clause. No later than one (1) month after the

day on which he received such reference the engineer shall give notice of his decision to IIIT-Delhi and the contractor. Such decision shall state that it is made pursuant to the reference under this clause.

Unless the contract has already been repudiated or terminated, the contractor shall in every case, continue to proceed with the works with all due diligence and the contractor and IIIT-Delhi shall give effect forthwith to any / every such decision of the engineer unless and until the same shall be revised, as hereinafter provided, in an amicable settlement or an arbitral award. If either IIIT-Delhi or the contractor be dissatisfied with any decision of the engineer, or if the engineer fails to give notice of his decision on or before one (1) month after the day on which he received the reference, then either IIIT-Delhi or the contractor may within a further period of one (1) month from the day on which it / they receive(s) the notice of such decision, or on the day on which the said period of notice of / for decision expired, as the case may be, give notice to the other party, with copy for information to the engineer, of its / their intention to commence arbitration. Such notice shall establish the entitlement of the party giving the same to commence arbitration, as hereinafter provided, as to such dispute and no arbitration in respect thereof may be commenced unless such notice is given. If the engineer has given notice of his decision as to a matter in dispute to IIIT-Delhi and the contractor and no notification of intention to commence arbitration as to such dispute has been given by either IIIT-Delhi or the contractor as herein provided, the said decision shall become final and binding upon IIIT-Delhi and the contractor.

20.2. **Amicable Settlement**

Where notice of intention to commence arbitration as to a dispute has been given in accordance with sub-clause 22.1, arbitration of such dispute shall not be commenced unless an attempt has first been made by the parties to settle such dispute amicably. Provided that, unless the parties otherwise agree, arbitration may be commenced on or after one (1) month from the day on which notice of intention to commence arbitration of such dispute was given, whether or not any attempt at amicable settlement thereof has been made or result achieved.

20.3. **Arbitration**

Any dispute in respect of which:

- a) the decision, if any, of the engineer has not become final and binding pursuant to the first sub-clause above,

- b) amicable settlement has not been reached within the period stated in the second sub-clause above,

shall be finally settled, unless otherwise specified in the contract, by arbitration to be held in New Delhi in English, under the provisions of the Arbitration and Conciliation Act 1996, including any statutory reenactment(s) / amendment(s) thereof and Rules made thereunder, by the arbitrator. The Director of the Institute shall appoint one person as the sole arbitrator. Either party shall be limited in the proceeding before such arbitrator to evidence or arguments put before the engineer for the purposes of obtaining the said decision pursuant to the first sub-clause herein. No such decision shall disqualify the engineer from being called as a witness and giving evidence before the arbitrator on any matter whatsoever relevant to the dispute. Arbitration proceedings shall not be commenced prior to the completion of the works, unless any major pre-requisite criticality is discerned by the arbitrator, and the obligations of IIT-Delhi, the engineer and the contractor shall not be altered by reason of the arbitration. The works shall not be stopped on account of the said process of arbitration and the contractor shall not be relieved of his responsibilities for the completion of the work under any circumstances whatsoever.

ADDITIONAL CONDITIONS

1. General conditions of contract for Central PWD Works 8 (with correction slips issued upto the date of receipt of tender) shall be part of the agreement.
2. The work in general shall confirm to the CPWD specifications with up to date correction slips issued as on date of receipt of the tender and the "Specifications for works".
3. The contractor must follow CPWD Safety Code as provided in general conditions of contract for CPWD Works 2008.
5. The Contractor will be responsible for execution of the works to the satisfaction of IIT-Delhi, in compliance to requirements of the work as per drawings ,specifications, designs and instructions of Architects / PMC, Quality Assurance agency, Vigilance / CTE accordingly.
6. Any damage done by the contractor or his workmen to any existing work during the course of execution of the work shall be made good by him at his own cost.
7. Contractor shall clear the site thoroughly of all rubbish etc. left out of his materials immediately on completion of the work and properly keep the site clean around the building to the satisfaction of the Engineer- in-Charge.
8. The preference of the codes will be IS codes. Wherever there is a reference to any IS Code, Act, Rule / Law the latest amended version of the same shall be followed.
9. Unless specifically mentioned otherwise, quoted Rates shall be deemed to include work to be carried out at all heights, as and when they are encountered. The rates quoted for the various works as specified in the Priced Schedule of Quantities are work Nothing extra is payable on this account.
10. All security precautions shall be taken during construction work.
11. For the settlement of any disputes and arbitration, only Indian Arbitration and Conciliation Act 1996 shall be applicable with any reenactments / amendments / Rules there-of / under. The Director IIT-Delhi will appoint one person for settlement of disputes in case of need for arbitration, whose recommendations may then be accepted by the Director / Board of Governors (BOG) / Institute authorities as partial amendment to CPWD conditions for the said items.
12. In case any specific brand of material has been specified either the same brand or of approved make of same specifications shall be used. The contractor shall take approval in advance for all such materials.
13. The contractor shall prepare proper Shop/Fabrication drawings and shall seek prior approval for these from Architect / PMC / GM (Projects) prior to construction of items.

14. A sample of the all items/fixtures/fittings etc., would have to be got approved prior to execution in mass scale. Costs for all materials and labour for the preparation of samples, market research, etc. shall be borne by the Contractor within his quoted Rates and nothing extra shall be payable for this. The works shall not be proceeded with without approval of the sample. In case sample is rejected a fresh sample shall be prepared. Cost of such samples will not be paid extra.

Special Conditions

1. Unless otherwise provided in the schedule of quantities the rates tendered by the contractor shall be all-inclusive and shall apply to all heights, levels, depths, leads, lifts including shafts, machine room & stair cases. The rates for all items of work, unless clearly specified otherwise, shall include the cost of all labour, materials, and other inputs involved in the execution of the items.
2. No foreign exchange shall be made available by the department for the purpose of procurement of equipment, plants, machinery, materials of any kind or any other items required to be carried out in execution of work.
3. The contractor or his authorized representative should always be available at the site of work to take instructions from Engineer in charge, and ensure proper execution of work.
4. All work and materials brought and left upon the ground by the contractor or by his orders for the purpose of forming part of the works, are to be considered to be the property of the IIITD and the same are not to be removed or taken away by the contractor or any other person without consent in writing of the Engineer-in-charge but the IIITD is not to be in any way responsible for any loss or damage which may happen to or in respect of any such work or materials either by the same being lost or damaged by weather or otherwise.
5. The contractor shall execute the different items simultaneously, as far as possible, so that minimum breakage and repairs are involved.
6. The contractor shall take all necessary precautions to prevent any nuisance or inconvenience to the owners, tenants of adjacent properties and to the public in general and to prevent any damage to such properties and any pollution of environment and waterways. He shall make good at his own cost and to the satisfaction of the Engineer-in-Charge, any damage to public or private property whatsoever caused by the execution of the work or by traffic brought thereon by the contractor. Utmost care shall be taken to keep the noise level to the barest minimums that no disturbance as far as possible is caused to the occupants/users of adjoining buildings.
7. The contractor shall be responsible for watch and ward of all the works, equipment and various materials till complete handing over of works.
8. The contractor shall submit the test certificates from the respective manufacturer along with its declaration that all relevant standards have been complied with while manufacturing of these furniture items.
9. Wherever any reference to any Indian Standards Specification occurs in the documents relating to this contract the same shall be inclusive of all amendments issued there to or revisions there of if any, up to the date of receipt of tenders.

10. The contractor shall get the mock-up approved with all furniture items including shade /colour / fabric and necessary hardware before bulk supply from Engineer-in-charge/PMC/Architect .The Architect/Client can ask for minor variation in the mock-up and nothing extra shall be paid for such variations.
11. The site of placing / fixing the furniture may be at one or more places within the campus and at any location /floor/ height/ levels for which nothing extra shall be paid.
12. The rates quoted by the contractor shall be all inclusive keeping in mind the specifications, special conditions and technical specifications and nothing extra shall be payable whatsoever, unless otherwise specified.
13. The works are to be carried out 24x7 .If the work is carried out in more than one shifts or during night to meet the time period of completion, nothing extra shall be paid on this account.
14. The contractor shall be bound to follow the instruction and restrictions imposed by the Administration / Police authorities on the working and movement of labour / material/ vehicles etc and nothing extra shall be paid on this account.
15. The Contractor shall provide for all necessary fastening/anchorage/fastening arrangements for all items executed by him and shall be responsible for the structural stability and safety of the executed works. He shall make good any defect arising on account of any such inadequacies arising out of the works executed by him during execution/defect liability period free of cost.
16. The Contractor shall protect all existing fixture fitting fire alarm fire fighting and any other existing fittings and shall at his own cost repair/ make good the same/walls /floors /any other building components/furniture etc damaged/broken/affected in process of shifting/transportation /installation /execution of the works at site as directed /as per drawings.
17. All wooden /ply items shall be anti-termite , borer proof material conforming to ISI specifications The Contractor would be required to carry out tests as required by the PMC/Architect/Client as called for at his own cost .
18. Material shall be supplied knockdown or otherwise shall be available for inspection by the EIC/Architects/PMC at site /at works as required at any point of time.

CORRIGENDUM TO FORM 7/8 (CPWD) MUST BE READ ALONG WITH THE DOCUMENTS

S.No.	FOR	READ
1	Government of India / Owner/Employer	Indraprastha Institute of Information Technology
2	C.P.W.D. or Government or Department	Indraprastha Institute of Information Technology
3	CPWD -7/8	CPWD 7/8
4	President / President of India	Chairman, BOG, IIIT-D
5	Chief-Engineer	Director, IIIT-D
6	Superintending Engineer	GM (Projects), IIIT-D
7	Engineer-in-charge / Divisional Engineer / Executive Engineer / Divisional Office / Engineer	GM (Projects), IIIT-D
8	Project Management Consultants / Architects	M/s Studio for Habitat Futures Architects & Engineers Pvt.Ltd. Plot no 37, First Floor, Sector - 14 Kashuambi, Ghaziabad
9	Administration Head	Director IIIT-D
10	Ministry of Works & Housing	IIIT-D / Department of Training and Technical Education, Government of NCT of Delhi.
11	CPWD Code, Paragraph '90	Shall be applicable to IIIT-D works
12	CPWD Works Manual 2007 with up to date correction slips as on date of receipt of tender	Shall be applicable to IIIT-D works
13	CPWD specifications for INTERIOR works	Shall be applicable to IIIT-D works
14	Provision of Section 12 Sub-Section (i) of the works man compensation	Shall be applicable to IIIT-D works
15	CPWD safety Code framed from time to time	Shall be applicable to IIIT-D works
16	CPWD maternity benefits to labour	Shall be applicable to IIIT-D works
17	Model Rules of the protection of health and sanitary appointment for workers employed by CPWD	Shall be applicable to IIIT-D works
18	CPWD contractor labour Regulations	Shall be applicable to IIIT-D works

LIST OF APPROVED MAKES FOR MATERIALS		
S.No	Details of Materials	Approved Make
1	Commercial board	Century, Greenlam,Duro
2	Commercial ply	Century, Greenlam,Duro
3	Structural steel section	Tata steel, SAIL
4	Water proof ply	Century, Greenlam,Duro
5	Paint -Low VOC	ICI, ASAIN ,DULUX,BERGER
6	Adhesive - Low VOC	Fevicol ,3M, Vemicol

IIITD- DIRECTORS RESIDENCE -

INTERIOR WORKS TENDER

S.No	Description	Unit	Quantity	Rate	Amount
FF-01	Drawing room sofa- Fabric and Teakwood	no	3		
	Refer Image- (FF-01)				
	Size - 2350 x 825 mm				
	Wood to be PU Polished- Dark Walnut				
	Inclusive of Fabric upto Rs 1000 per meter				
FF-02	Side tables- CP Teak base with Black mirror top	no	4		
	Refer Image- (FF-02)				
	Size - 550 x 550 x 650 mm				
	PU Polish- Dark Walnut				
FF-03	Centre Table - Veneer finish on 19mm Ply	no	1		
	Refer Image- (FF-03)				
	Size - 1200 x 1200 x 350				
	Sides in Teak veneer with PU -Dark walnut				
	Top in Grey William- Polished Italian marble				
FF-04	Accent chairs- Fabric and teakwood	no	2		
	Refer Image- (FF-04)				
	Size - 1000 x 900 mm				
	Wood to be PU Polished- Dark Walnut				
	Inclusive of Fabric upto Rs 1000 per meter				
FF-05	Dining Table - Teak Wood legs and Veneer Top	no	1		
	Refer Image- (FF-05)				
	Size - 1000 x 900 mm				
	Wood to be PU Polished- Dark Wal				
FF-06	Dining Chairs - Fabric and teakwood	no	10		
	Refer Image- (FF-06)				
	Size - 550 x 550 mm				
	Wood to be PU Polished- Dark Walnut				
	Inclusive of Fabric upto Rs 1000 per meter				
FF-07	Casual seating Sofa- Leatherite	seats	5		
	Size - 1500 x 800				
	Sofa frame in Hollock wood				
	Leatherite Upholstery- Rs 500 per meter				
FF-08	Side tables in Glass and Teakwood	no	2		
	Size 550x550x450mm				
	Teak wood legs with Clear glass top				
FF-09	Centre Tables in Glass and Teakwood	no	2		

	Size - 1100 x 600 x 400mm				
	Teak wood legs with Clear glass top				
FF-10	Plasma TV Unit-	no	1		
	Refer Image- (FF-10)				
	Size - 4250 x 1800 x 400 mm				
	Back Panel in 12mm Ply with Veneer				
	Storage units in 19mm Ply with Veneer and Glass				
	Wood to be PU Polished- Dark Walnut				
FF-11	Crockery console	no	1		
	Refer Image- (FF-11)				
	Size - 1800 x 450 x 800 mm				
	Storage units in 19mm Ply with Veneer and Glass				
	Wood to be PU Polished- Dark Walnut				
FF-12	Study Table and storage units	no	1		
	Refer Image- (FF-12)				
	Size - 5000 x 2000 x 600/300 mm				
	Study Table in 19mm Ply and Veneer				
	Storage pedestal - 400 x 400 x 500 with locks				
	Book shelves in 19mm Ply with Veneer				
	Wood to be PU Polished- Dark Walnut				
FF-13	Recliner- Leatherite	no	1		
	Non motorised recliner				
FF-14	Glass table- Study	no	1		
	Glass top in 12mm Toughened clear Glass				
	SS Base- 16in Dia with 4in Round pipe				
FF-15	Executive chair	no	1		
	Office Chair- With swivel tilt / Adjustable height				
	Leather upholstery				
FF-16	Visitor chair	no	2		
	Fixed base chair				
	SS Base				
SUBTOTAL FURNITURE					
18	Curtains and Upholstery				
	Roman Blinds				
a	Track mechanism	mt	35		
b	Sheer Fabric- Rs 350 per meter	mt	70		
c	Lining- Rs 65 per meter	mt	75		
d	Making Charges	sq.ft	150		
e	SS Rod- Main Curtain	mt	60		
f	Main Fabric Rs 650 per meter	mt	60		
g	Lining- Rs 65 per meter	mt	70		
h	Making Charges- Per panel	no	20		
SUBTOTAL CURTAIN					

19	Interior Works				
	False Ceiling				
	False ceiling in Gypsum with India Gypsum board and				
a	channels	sq.ft	115		
b	Coves in False ceiling	r.ft	98		
c	Minor shifting of electrical points	no	40		
SUBTOTAL CEILING &SHIFTING					
20	Concealed lights in falce ceiling				
a	3in Recessed downlighter with 11 w CCFL lamp	no	20		
b	3in Recessed downlighter with 9 w LED lamp	no	30		
c	LED Strip light- 15W per R. Mt (5 Mt Unit)	no	6		
SUBTOTAL LIGHTS					
	GRAND TOTAL				

IIIT- D
INTERIOR TENDER
Director's Residence

FF-01 – Drawing Room Sofa
Size -2350 x 825mm



FF-02 – Side Table
Size -550 x 550 x 650 mm

FF-03 – Centre Table
Size -1200 x 1200 x 350 mm



FF-04 – Accent Chair
Size -1000 x 900 mm

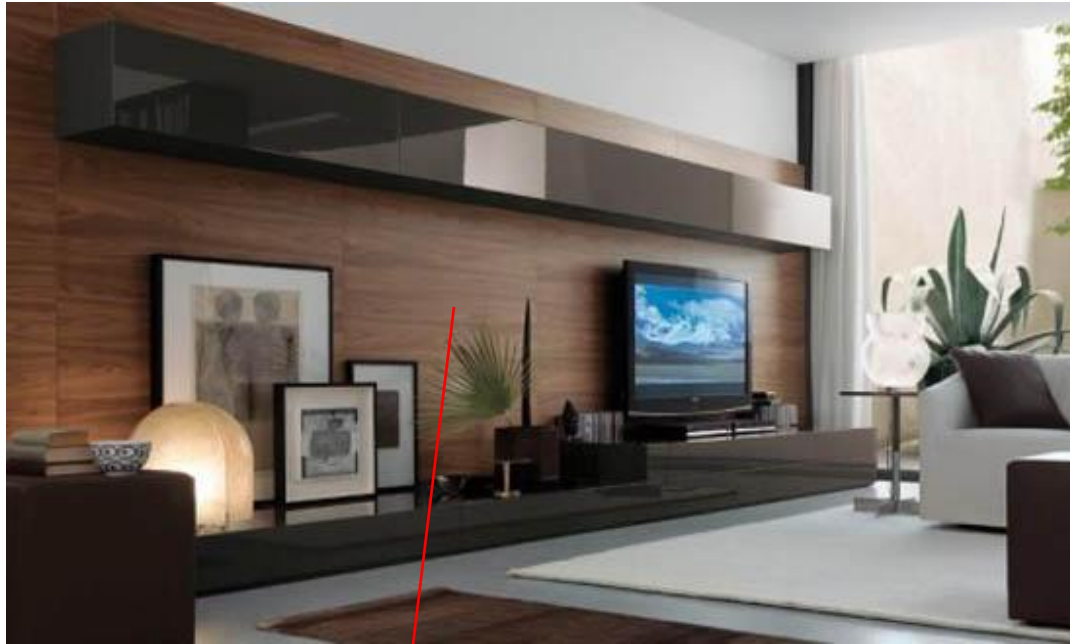




FF-05 – Dining Table
Size -2250 x 1000 mm

FF-06 – Dining Chair
Size -550 x 550 mm

FF-11 Crockery Console
Size -1800 x 400 x 850 mm



FF-10 Plasma Unit
Size -4250 x 1800 x 450 mm