

**OPENING FOR THE POSITION OF LIBRARY TRAINEE (S) IN
IIITD LIBRARY & INFORMATION CENTRE**

The Institute invites applications for the position of Library Trainee(s) on purely adhoc basis for a period not exceeding 3 years on annual renewal basis, subject to satisfactory performance. The Library and Information Center may remain open till late hours on holidays and weekends, hence, trainees are expected to work in shift on rotation basis. Trainees will be required to serve the Centre for a minimum period of one year, failing which notice period of one month would be required. The Institute shall, however, endeavor to accommodate schedule constraints. Selected trainee(s) will be trained in various aspects of Library such as Acquisition, Cataloguing, Classification, Serial Control, New subscription/Renewal of Print and Electronic Journals, Circulation, Reference Service, Working on Institute Archive/Institutional Repository, RFID etc.

Minimum Qualification and Age Limit

Qualification: Bachelor's degree in any discipline with Certificate/Diploma/Degree in Library and Information Science from a regionally accredited college or university.

Age Limit: Maximum age of 25 years as on 31.01.2014.

Stipend

Subject to satisfactory performance the amount of stipend shall be as below:

First Year	:	Rs.11,000/- per month
Second Year	:	Rs.12,000/- per month
Third Year	:	Rs.13,000/- per month

Interested candidates may post/courier (no e-mails will be accepted) their resume along with a recent color passport size photograph at the following address so as to reach by 06.02.2014:

**Assistant Manager (Library & Information Service),
Indraprastha Institute of Information Technology Delhi (IIITD),
Okhla, Phase-III
(GB Pant Extended Campus)
New Delhi-110020.**